



DELAINE EASTIN
State Superintendent of Public Instruction

**CALIFORNIA
DEPARTMENT
OF
EDUCATION**

1430 N Street

P. O. Box 944272

Sacramento, CA

94244-2720

December 5, 2002

Dear District and County Superintendents of Schools:

The California Department of Education (CDE) is pleased to announce the release of three-year CalServe Developmental K-12 Service-Learning Partnership grants funded by the Corporation for National and Community Service, Learn and Serve America. Local Education Agencies (LEAs), including school districts and county offices of education, that are interested in incorporating service-learning, an innovative teaching and learning strategy, into their instructional approaches districtwide are eligible to apply.

Approximately \$700,000 will be allocated during each of the next three years to fund new CalServe Developmental Partnerships statewide. Grants will range from up to \$30,000 to \$100,000 per year, depending on the number of students served by the LEA, and may be renewed for up to three years, depending on satisfactory performance in meeting identified outcomes and other programmatic requirements. The application package is available now so that district staff working to advance service-learning will have ample time to develop a competitive proposal in collaboration with other educational initiatives as well as key community partners.

Application forms and instructions are available at CalServe's Web site at

<<http://www.cde.ca.gov/calserve>>. Additional resources and information about service-learning can also be found at this site. A Webcast information session will be held on December 13, 2002, from 9:30 A.M. to 12:00 P.M. in Sacramento. This method of disseminating information will allow more individuals throughout the state to observe the sessions first-hand. Also, those who are unable to attend will be able to view the session at a later date when the archived version is made available on CalServe's Web site. Contact the Regional Service-Learning Leads in your area to see if they will make the Web cast available at their County Office of Education (a list of the Regional Leads can be found in the application packet).

Applications must be postmarked or received by the CDE by February 28, 2003, and the grant period will be from September 2003 to October 2004. We have enclosed an "Intent to Submit" form, and applicants should return it to CalServe by January 15, 2003. This will enable us to better plan the application review process. The CalServe Initiative staff is available to you and your staff as you develop the best possible proposal for implementing service-learning as a teaching and learning strategy to support academic performance, civic responsibility, and youth development. Funding decisions will be announced in May 2003.

If you have any technical assistance questions regarding the request for application, please contact the staff of the CalServe Initiative at (916) 319-0917.

Sincerely,

Kathy B. Lewis
Deputy Superintendent
Child, Youth and Family Services Branch

Wade S. Brynolson
Assistant Superintendent
Learning Support and Partnerships Division

KBL/WSB:cg

Enclosure

Intent to Submit

CalServe Application for Learn and Serve America Funds, 2003-2006

If you intend to submit an application for a CalServe Service-Learning Partnership grant, please complete the sections below and return this form by **January 15, 2003**. An expression of intent does not obligate the applicant in any way, but provides useful information as we prepare for the Readers' Conference.

By returning this letter of intent you will inform the CDE that your partnership is planning to apply for CalServe funding to operate a Service-Learning Partnership during fiscal years 2003, 2004, and 2005.

Please mail or fax this form to:
California Department of Education, CalServe Initiative
Youth Education Partnerships Office
1430 N Street, Suite 6408
Sacramento, CA 95814
Fax: (916) 319-0219

Applicant District Information

Lead District:	County-District code:
Name of contact person:	
Address:	
City:	ZIP:
Telephone: ()	Fax: ()
E-mail address:	

PARTNERSHIP CONFIGURATION	
<input type="checkbox"/>	Single district
<input type="checkbox"/>	Sub-district
<input type="checkbox"/>	Consortium of two or more districts

PARTNERSHIP SIZE BASED ON ADA	
<input type="checkbox"/>	Up to 2,500 students
<input type="checkbox"/>	2,501-10,000 students
<input type="checkbox"/>	10,001-25,000 students
<input type="checkbox"/>	Over 25,000 students